



RAYAT SHIKSHAN SANSTHA'S  
**ARTS, SCIENCE & COMMERCE COLLEGE,  
RAMANANDNAGAR (BURLI)**



**ACTION TAKEN REPORT  
(ATR)**

**2017-18**

**INTERNAL QUALITY ASSURANCE CELL**



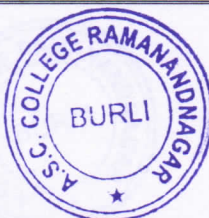
### IQAC Meeting - I

Sr. No.	Agenda item No.	Action Taken
		The meeting of the IQAC was held on June 23, 2017 at 11.00 a. m. in the Principal's cabin (A-010). The brief report of the action taken accordingly is as follows:
1	1.1	Activities conducted in accordance with the Academic Calendar as much as possible.
2	1.2	It was observed and monitored by the IQAC to make all the MoU and similar agreements function.
3	1.3	Departments in Humanities, Commerce, Social Sciences and Science introduced additional capsule courses.
4	1.4	Dept. of English and Economics sent proposals of workshops to the university authorities concerned under its Lead College scheme.
5	1.5	Next issue of the <i>College Vartapatra</i> was published on due turn.
6	1.6	The revised guidelines of the NAAC uploaded on July 25, 2017 were discussed and understood in the round table discussion with the faculty members and preparation task began thus.
7	1.7	Faculty members motivated for working on their respective research topics.

### IQAC Meeting - II

Sr. No.	Agenda item No.	Action Taken
		The meeting of the IQAC was held on October 9, 2017 at 11.00 a. m. in the Principal's cabin (A-010). The brief report of the action taken accordingly is as follows:
1	2.1	Faculty members conducted sessions supporting ICT tools and students took their presentations at seminar activity and preparations for competitions at <i>Avishkar</i> event of the university with the help of advanced electronic devices.
2	2.2	Skill Development Centre was established and the Dept. of English introduced <i>Certificate Course in Personality Development</i> with 21 students admitted from the three wings Arts, Commerce and Science.
3	2.3	Dept. of English and Economics organized workshops under the Lead College scheme of the university.
4	2.4	College kept Rs. 70,000/- (Seventy thousand only) against the Research Seed Money and Rs. 36, 000/- (Thirty six thousand only) and Rs. 24, 000/- (Twenty four only) were availed by the faculty and the students under the scheme respectively.
5	2.5	Criterion VII team conducted innovative practices.

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### IQAC Meeting - III

Sr. No.	Agenda item No.	Action Taken
		The meeting of the IQAC was held on January 16, 2018 at 11.00 a. m. in the Principal's cabin (A-010). The brief report of the action taken accordingly is as follows:
1	3.3	All the departments conducted student-centric and value-added courses in addition to the regular programmes.
2	3.4	Library introduced 'Istitutional Repository in the college website and it was renovated with the vision of designing it with 'ease of doing business'.
3	3.5	All the departments were provided with Wi-Fi and it was benefitted to the students.

### IQAC Meeting - IV

Sr. No.	Agenda item No.	Action Taken
		The meeting of the IQAC was held on February 22, 2018 at 11.30 a. m. in the Competitive Examination Centre. The brief report of the action taken accordingly is as follows:
1	4.1	a) Each teacher mentor was allotted his or her mentees. b) Data for SSS was prepared of the entire student strength by the Criterion II committee. c) Academic and Administrative Audit (AAA) was conducted on April 12, 2018 by the parent institute team. d) Up-to-date placement record was prepared by each department and submitted to the Placement and Career Counseling Cell. e) Alumni record was updated. f) Feedback reports were submitted to the committee concerned and the IQAC prepared action plan for to be implemented the next year. g) All the departments completed value-added courses schedule. h) All the faculty members sought guidance over PBAS (API) from Dr. A. K. Patil and prepared their performance accordingly.
2	4.2	Experts' one day workshop on IPR was organized in the month of March 2018.

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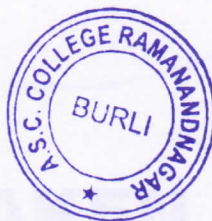




### IQAC Meeting - V

Sr. No.	Agenda item No.	Action Taken
		The meeting of the IQAC was held on March 23, 2018 at 11.00 a. m. in the Principal's cabin (A-010). The brief report of the action taken accordingly is as follows:
1	5.2	The college prepared and underwent the AAA process of Rayat Shikshan Sanstha, Satara held on April 12, 2018.
2	5.3	Approval from the C. D. C. to the renovation of the library was sought and the work was started.
3	5.4	Lecture Capturing System was set up and the faculty members prepared their TLP material with proper training and assistance by the e-Learning Committee.
4	5.5	First, the committee concerned approached the Shivaji University, Kolhapur for the conduction of Green Audit of the college campus. Secondly, the Rain Water Harvesting Unit and Solar Panels were set up on the college campus.

Shri. N. J. Dahale  
Member Coordinator  
IQAC



Prin. Dr. S. T. Salunkhe  
Chairman  
IQAC